

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 5 November 2020**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
5 November 2020 – Reconfiguration						
1	256/20/2	Social Values Presentation To send to Mr A Johnson, Non-Executive Director, a copy of the 'Concept of Value' Strategy, for information, as referenced during discussion on this item.	DEF	Immediate	Actioned – presentation emailed on 19.11.20.	5
2	256/20/5	Reconfiguration Programme Expenditure To develop a cash-flow forecast.	DEF / ICFO	As soon as possible	Actioned – a cash flow forecast has been developed.	5
1 October 2020 – Reconfiguration						
1	215/20/3	Reconfiguration Programme Governance To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.	Trust Chair / DCLA	For future RPTB mtg (upon receipt of information)	Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as requested by the DEF from other HIP1 SRO's, a response to which is currently awaited) and report to a future meeting of the Reconfiguration Programme Trust Board.	4
3 September 2020 – Reconfiguration						
2a	181/20/2	Progress of UHL's Reconfiguration Programme To review and improve the information currently provided on UHL's external website relating to the Reconfiguration Programme to ensure that it also provided clarity on the expected changes/implications from a patient's perspective.	DEF/ RPD	Immediate January 2021 – post completion of PCBC consultation	This will be covered as part of the overall update for consultation in conjunction with the Communications Team. The website information has been reviewed and updated to reflect the current status of the £450m investment consultation, including prominent home page link to information. Further work is now being undertaken in line with a wider refresh of Reconfiguration Programme Communications plan to produce further content to reflect progress with enabling schemes and to articulate the overall programme. Revised content expected to go live in December 2020.	4

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Trust Board Reconfiguration paper B

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					Latest update: "Building Better Hospitals" newsletter has been circulated to staff and is also on the website. The website will be updated following the PCBC consultation events.	
2c	181/20/2	To consider including a few still photographs or a short video of the new ICU facility at Glenfield Hospital on the external website (in place of the proposal to hold physical tours of the new facility to reduce infection prevention risks).	DEF/ RPD	Immediate	Requires support from the Communications Team and Web Team, action delayed due to consultation priorities. Consultation information and activities are taking priority, however further work is being undertaken in line with a wider refresh of Reconfiguration Programme Communications plan to produce further content to reflect progress with enabling schemes and to articulate the overall programme. Revised content expected to go live in December 2020. This will include photographs and video content. At the public RPTB meeting on 5.11.20 – the Director of Estates and Facilities confirmed that this had now been actioned (via issue as part of the public newsletter).	5
2f	181/20/2	To provide a briefing paper on modern construction methods and the construction procurement routes being utilised to mitigate against construction cost increases to a future Trust Board Reconfiguration meeting.	DEF	Future TBRP meeting	Work in progress.	4

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